Employee & Organizational Development

TEXAS A&M
U N I V E R S I T Y

Articulate Studio '13 Recommendations and Publishing Settings for TrainTraq

There are two ways completions can be recorded in TrainTraq:

- Number of slides viewed
- Quiz results (only one quiz can be used in which to base a completion)

It is recommended that completions be based off of a one-question acknowledgement quiz. Basing a completion off of an acknowledgement quiz will provide an easier way to assist users who experience completion recording issues (i.e., they will not be required to retake the entire course or mastery quiz).

Options:

- Your course may have a one-question acknowledgement quiz at the end of the course, or
- If you want to have a mastery quiz at the end of the course, add a separate one-question acknowledgement quiz after the mastery quiz
- To see an example of a published course with the recommended setup, view the following video demo: http://media.tamus.edu/ttq-help/01_overview/overview_player.html.

Recommended settings for an end-of-course mastery quiz
(Skip if not adding a mastery quiz)

- In Quizmaker, edit the text on the **Success Feedback layer** of the **Results** slide to instruct the user that they must advance to the course acknowledgement after completing the mastery quiz to receive a completion. See Figure 1.
- Allow an unlimited number of attempts on the **Failure layer** of the **Results** slide.
- Edit desired passing score in the **Quiz Properties**.
- Edit the quiz properties of the mastery quiz in Presenter so that the user cannot advance until they pass the quiz with the score of your choosing. See Figure 2.
- For detailed instructions on how to configure the mastery quiz, view the following video: http://media.tamus.edu/ttq-help/02_mastery/mastery_player.html.
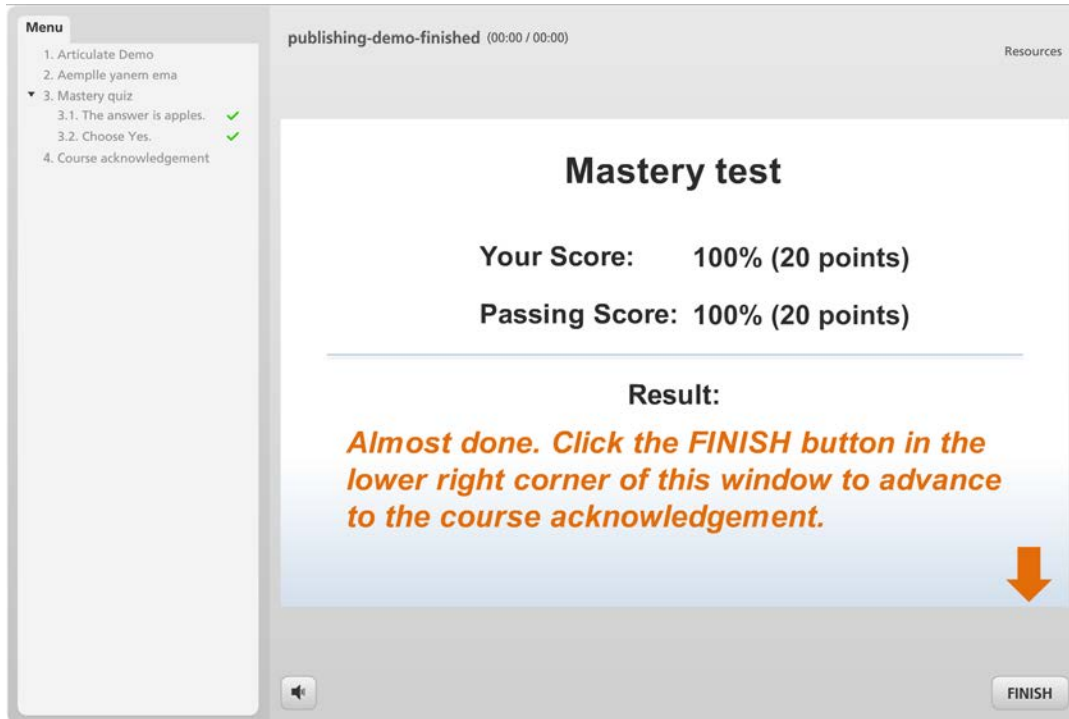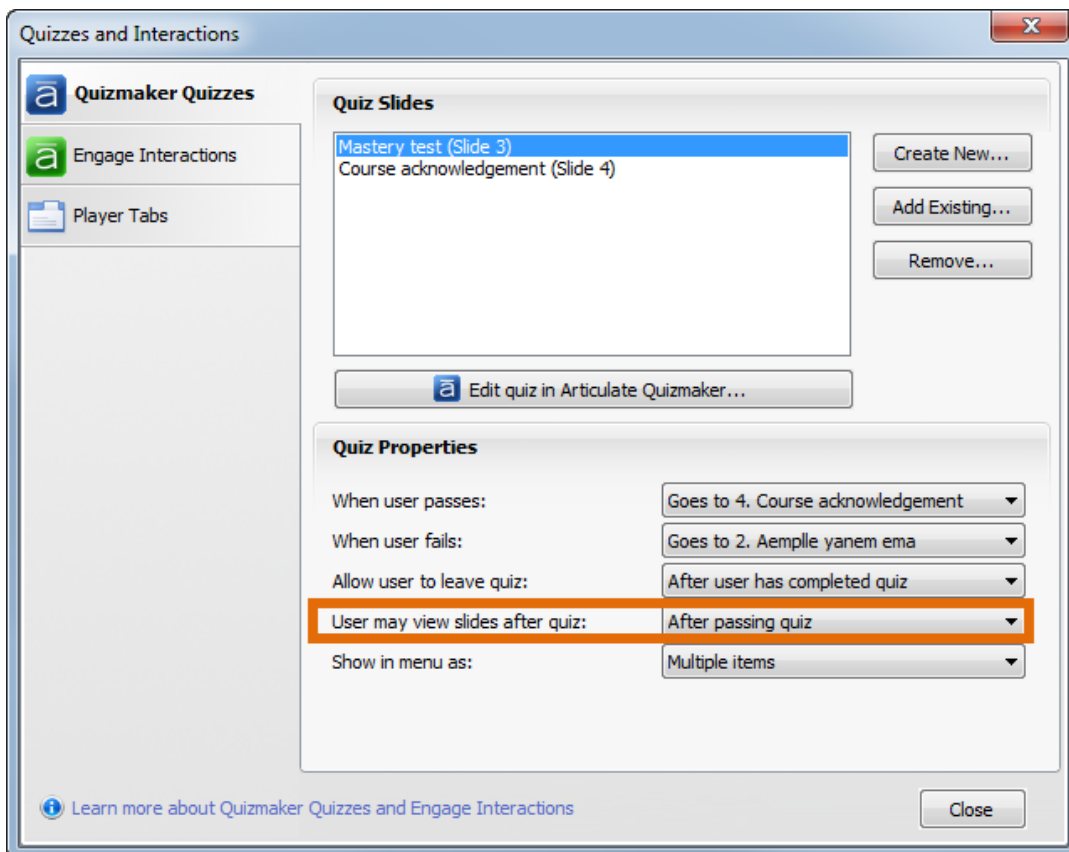
Figure 1. Success layer of mastery quiz

Figure 2. Editing quiz properties of mastery quiz in Presenter

Recommended settings for the acknowledgement quiz

Add a one multiple-choice question to the acknowledgement quiz. See Figure 3 for an example.

- In Quizmaker, remove the feedback from the question. The user will go straight to the **Results** slide.
- Edit the **Success Feedback layer** of the **Results** slide to say, "You may now exit the course. Click the FINISH button in the lower right corner of this window." See Figure 4.
- Allow unlimited attempts on the **Success Feedback layer** of the **Results** slide.
- Edit the text of the **Retry Quiz** button to say, "Re-acknowledge". Then, position it to the lower left of the slide. See Figure 4.
- Edit the quiz properties in Presenter so that when the user passes the quiz, the FINISH button **Closes Window**. See Figure 5.
- For detailed instructions on how to configure the acknowledgement quiz, view the following video: http://media.tamus.edu/ttq-help/03_acknowledgement/acknowledgement_player.html.
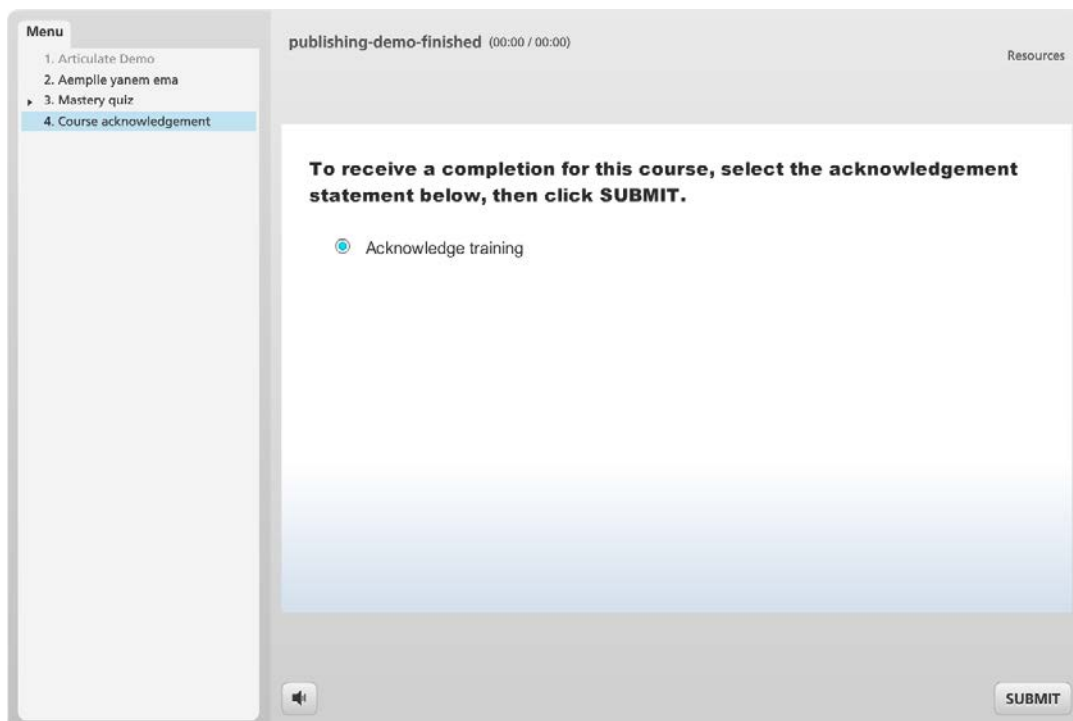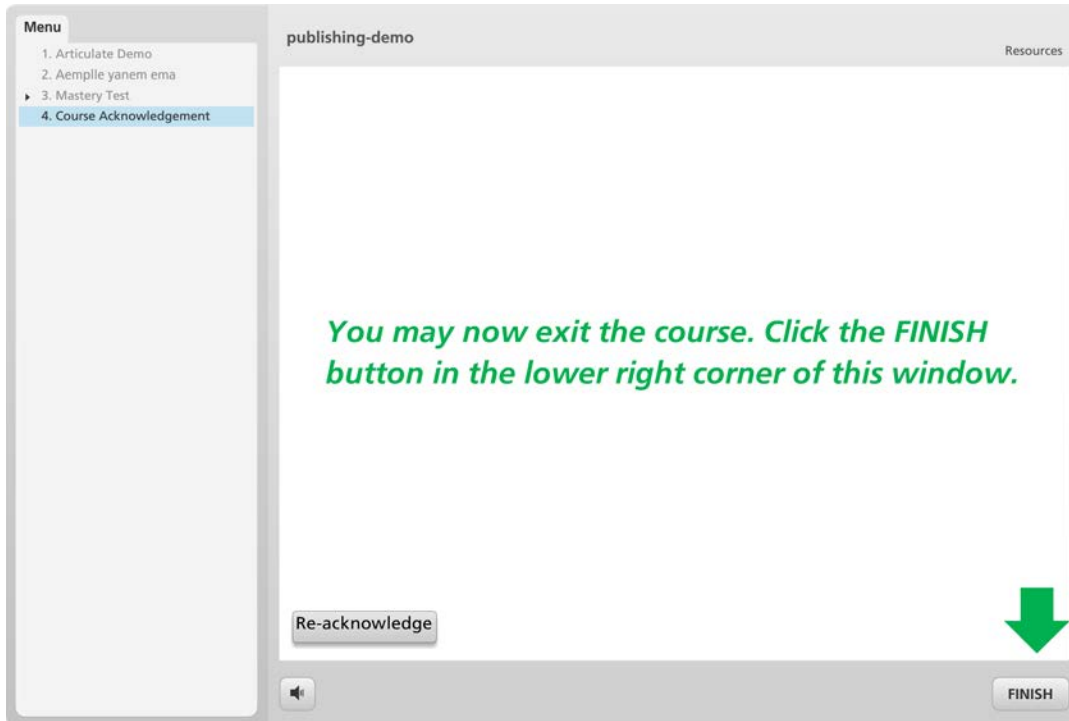

Figure 3. Acknowledgement quiz

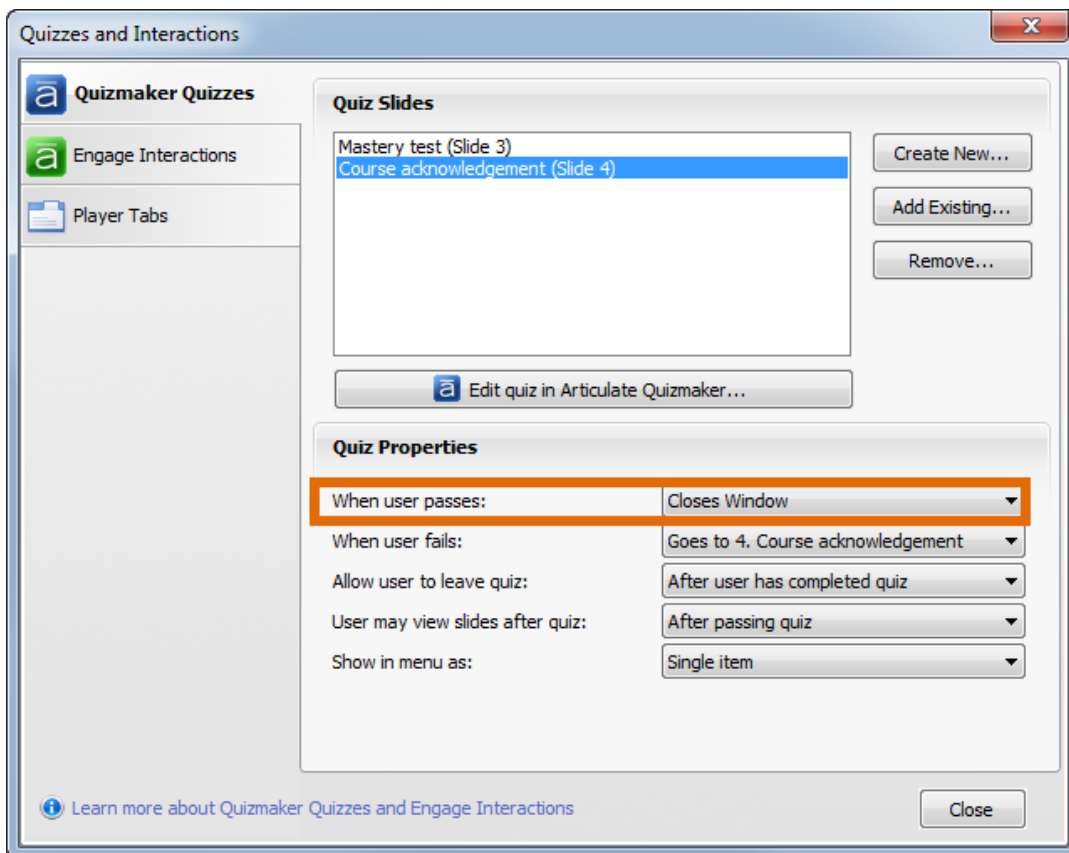*Figure 4. Success layer of the acknowledgement quiz*

Figure 5. Editing quiz properties of the acknowledgement quiz in Presenter

Before Publishing

After your quiz or quizzes have been added to the course and the quiz properties selected, verify the following settings:

1. In the **Articulate** ribbon, select **Player.** See Figure 6.
2. Select **Other.** See Figure 7.
3. Under **Resume,** verify that **Prompt to resume** and **When running in LMS, ignore Flash cookie** are selected. (*This is typically selected by default.*) See Figure 7.
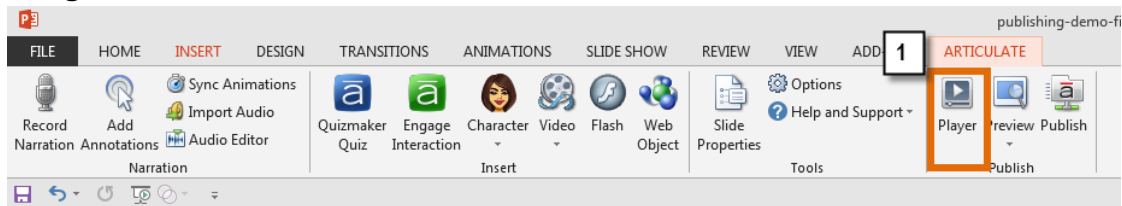

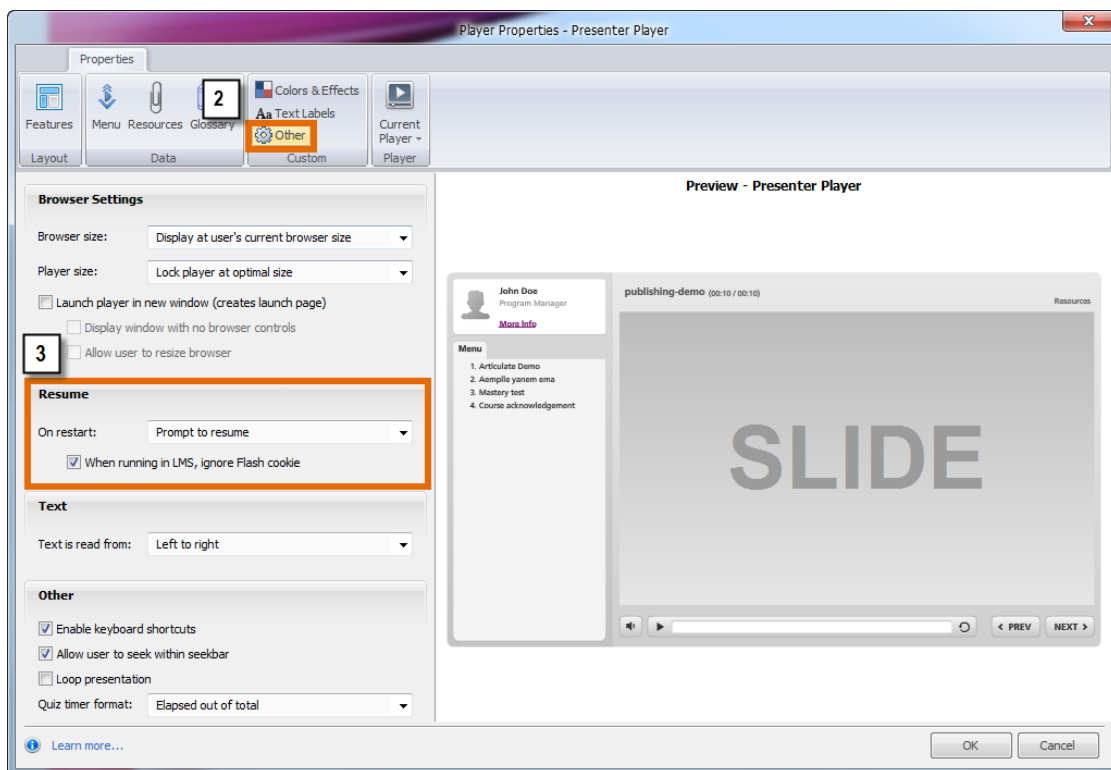*Figure 6. Articulate ribbon in Presenter*

Figure 7. Player properties > Other > Resume > On restart: Prompt to resume

Make the appropriate selections within:

1. **Slide Properties**
2. **Player** (The player is the interface that users see when they view your presentation, and it can include things like player controls, resources, a menu, a glossary, and other features. Note: It is recommended you save your player settings with a name that easily identifies it with your course. If you'd like help on how to save your player settings, see this tutorial.
3. **Options**
4. Use the **Preview** mode to preview and test all slides within the course. You can preview several slides at a time to make sure things display the way intended from slide to slide.
5. Update course as necessary and repeat step 4 until no issues are seen.

Publishing Settings (See Figure 8)
1. Under the Articulate tab, Click **Publish.**
2. Select **LMS**.
3. Under **Title and Location**, Fill out the **Title** field.
4. Choose the appropriate **Folder** location for your published file.
5. Under **Publishing for HTML5 and mobile devices** you can select the **Include HTML5 output**, and verify that **Use Articulate Mobile Player on iPad** is unchecked. *Publishing to HTML 5 will allow mobile users to view your course, but be aware that various parts of your course may not behave as expected on a mobile device. To learn more, visit the following Articulate support document.*
6. The **Player** field shows the name of the player that Presenter will use when you publish. Click the player name if you'd like to make final adjustments or switch to a different player. If you need help choosing your player settings, see this tutorial.
7. Under **Output Options,** For **LMS,** select **SCORM 2004**.
8. Click **Reporting and Tracking...**

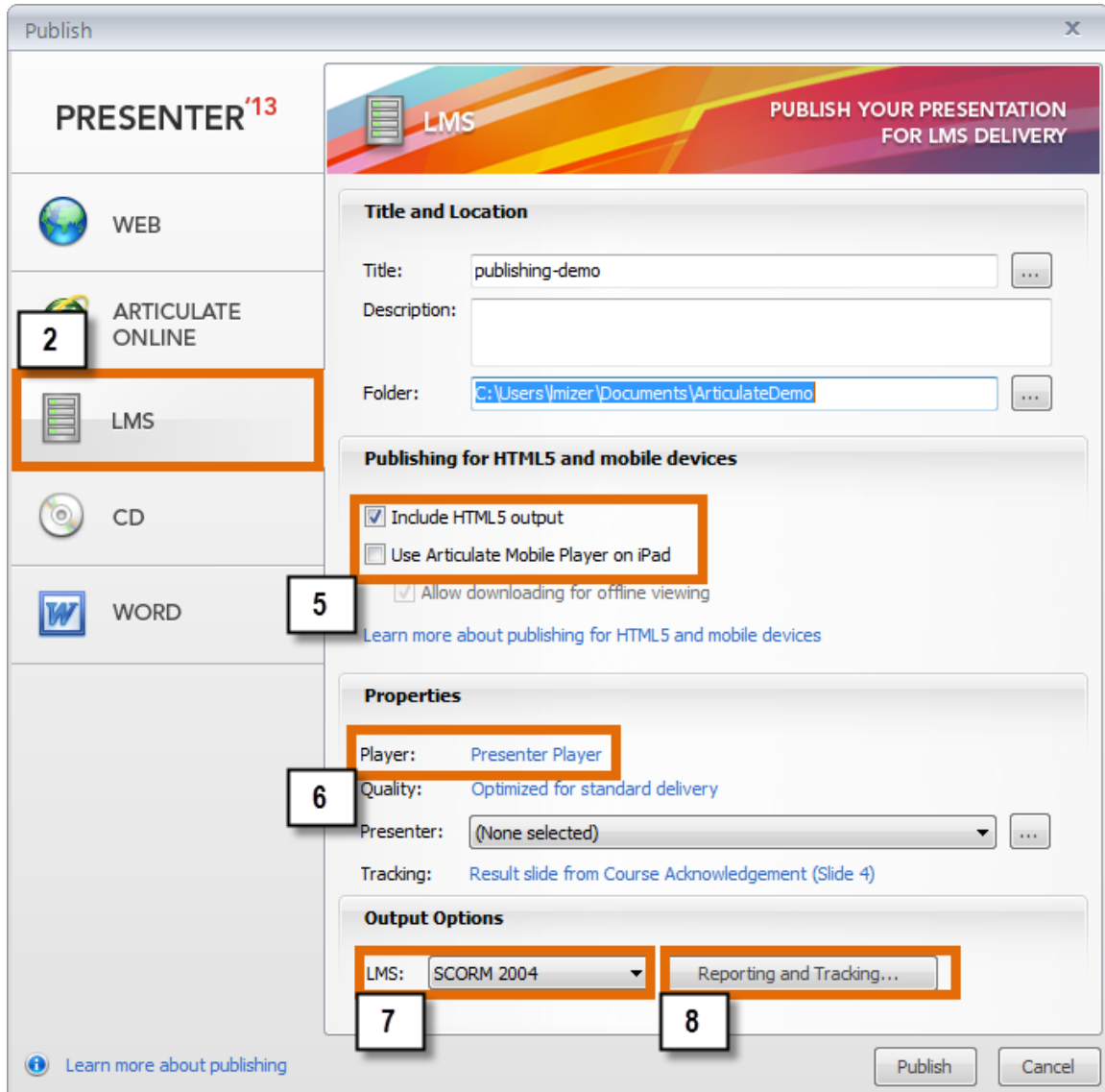*Figure 8. Publishing settings*

Reporting and Tracking…Settings (See Figure 9)

1. Select the **Reporting tab.**
2. Verify that **SCORM 2004** is selected for **LMS.**
3. Next to **Edition,** Select **3rd Edition.**
4. Under **LMS Course Information:**
   - Verify the **Title** is correct
   - The **Description** field is optional
   - Articulate automatically populates an **Identifier** for you. *Note: You can change the identifier if you wish, but be aware you must keep it the same any time you republish the course, or the course will not be viewable in TrainTraq.*

5. Under **LMS Lesson SCORM Information:**
   - The **Title** and **Identifier** fields must be identical. Articulate will automatically populate these fields for you. A best practice is not have any spaces between words and instead use underscores. For example, "Articulate Course" should be "Articulate_Course".
6. Under **LMS Reporting:**
   - The **Report status to LMS as:** should be set to **Completed/Incomplete.**

Figure 9. Reporting Options

Tracking Settings (See Figure 10)

1. Click the **Tracking** tab on the left.
2. Select **Track using quiz result.**
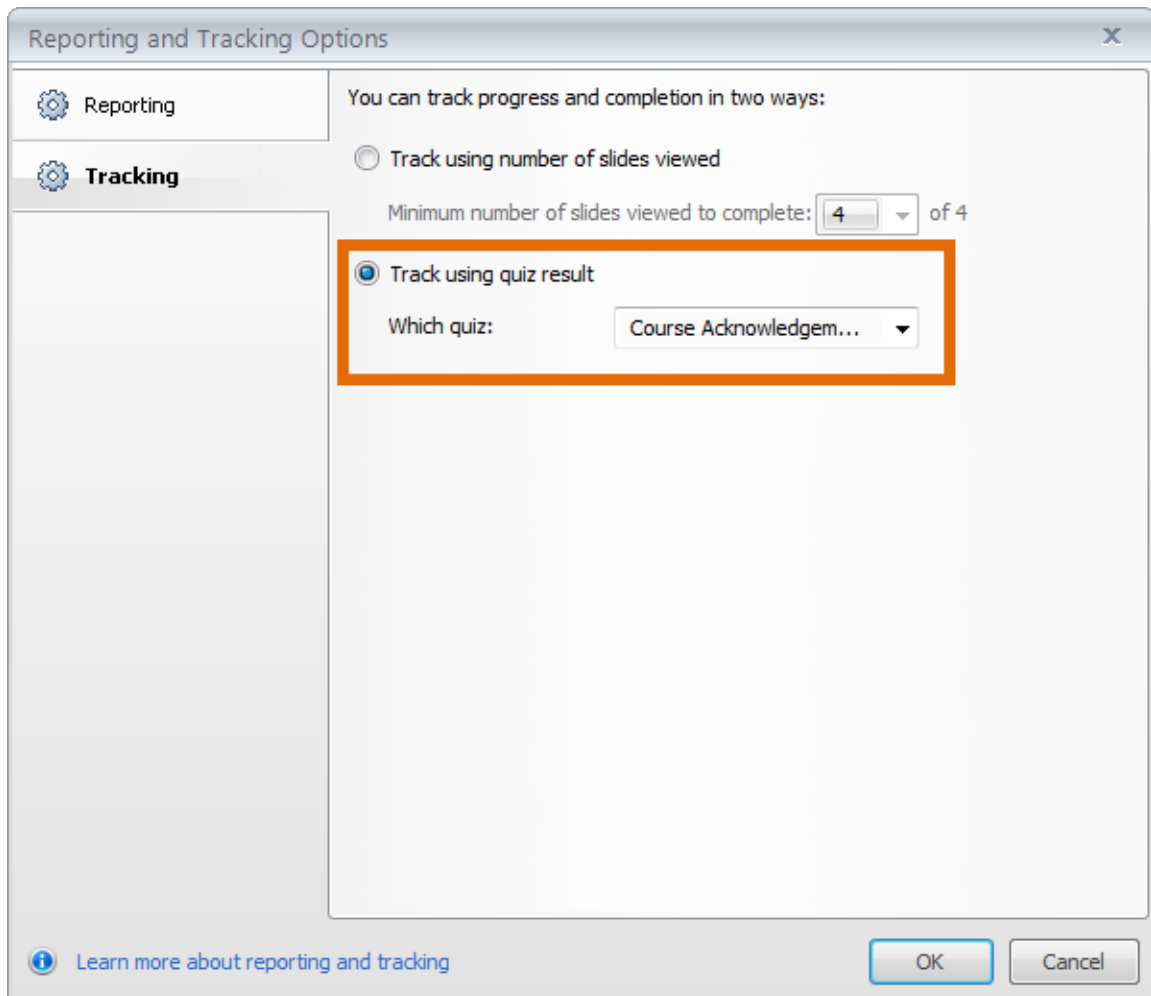3. Select your Course Acknowledgment quiz to be tracked.
4. Click **OK.**

Figure 10. Tracking Options

Click **Publish.** When complete, the **Publish Successful** pop-up window appears. See Figure 11.

Click the **Zip** icon on the right and identify where the zip file should be saved. See Figure 11. *Note: You must zip the published files in order to load your course to TrainTraq. Because this must be done in a specific way, always allow Articulate to do it for you after publishing.*
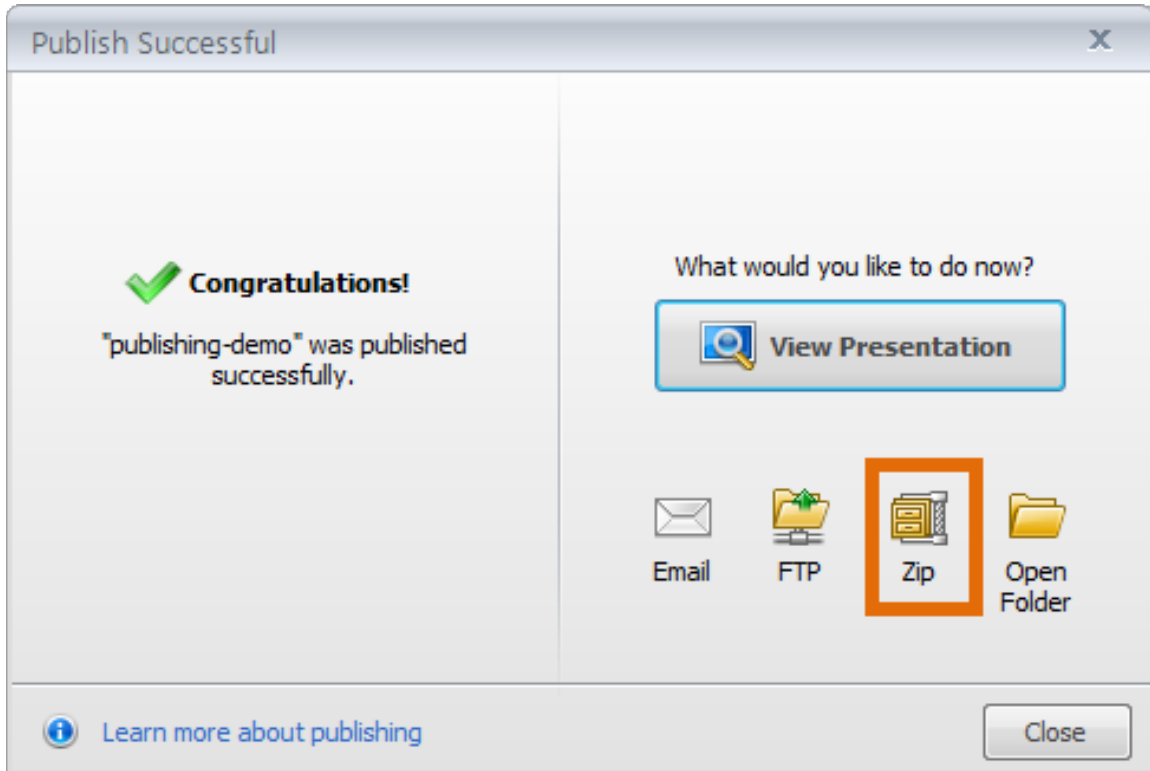
Figure 11. Allow Articulate to zip the published files

Viewing the Published Course

After the course is published, go to the published folder (not the zip file), and open the **presentation.html** file. This allows you to view the published course without having to load in to TrainTraq.

Note: Viewing the course outside of TrainTraq may cause security pop-up alerts to display when you first open the presentation.html file. It is okay to allow the presentation to display. These alerts will not display for learners once loaded to TrainTraq.