

### Articulate Studio '13 Recommendations and Publishing Settings for TrainTraq

#### There are two ways completions can be recorded in TrainTraq:

- Number of slides viewed
- Quiz results (only one quiz can be used in which to base a completion)

It is recommended that completions be based off of a one-question acknowledgement quiz. Basing a completion off of an acknowledgement quiz will provide an easier way to assist users who experience completion recording issues (i.e., they will not be required to retake the entire course or mastery quiz).

### **Options:**

- Your course may have a one-question acknowledgement quiz at the end of the course, or
- If you want to have a mastery quiz at the end of the course, add a separate onequestion acknowledgement quiz after the mastery quiz
- To see an example of a published course with the recommended setup, view the following video demo: <u>http://media.tamus.edu/ttq-</u> help/01\_overview\_overview\_player.html.

### Recommended settings for an end-of-course mastery quiz

(Skip if not adding a mastery quiz)

- In Quizmaker, edit the text on the **Success Feedback layer** of the **Results** slide to instruct the user that they must advance to the course acknowledgement after completing the mastery quiz to receive a completion. See Figure 1.
- Allow an unlimited number of attempts on the **Failure layer** of the **Results** slide.
- Edit desired passing score in the **Quiz Properties**.
- Edit the quiz properties of the mastery quiz in Presenter so that the user cannot advance until they pass the quiz with the score of your choosing. See Figure 2.
- For detailed instructions on how to configure the mastery quiz, view the following video: <u>http://media.tamus.edu/ttq-help/02\_mastery/mastery\_player.html</u>.





Figure 1. Success layer of mastery quiz

Quizzes and Interactions		×
a Quizmaker Quizzes	Quiz Slides	
Engage Interactions	Mastery test (Slide 3) Course acknowledgement (Slide 4)	Create New
Player Tabs		Add Existing
		Remove
	Edit quiz in Articulat	e Quizmaker
	Quiz Properties	
	When user passes:	Goes to 4. Course acknowledgement 🔹
	When user fails:	Goes to 2. Aemplie yanem ema 🔹
	Allow user to leave quiz:	After user has completed quiz
	User may view slides after quiz:	After passing quiz 👻
	Show in menu as:	Multiple items 👻
Learn more about Quizmaker	r Quizzes and Engage Interactions	Close

Figure 2. Editing quiz properties of mastery quiz in Presenter



## **Recommended settings for the acknowledgement quiz**

Add a one multiple-choice question to the acknowledgement quiz. See Figure 3 for an example.

- In Quizmaker, remove the feedback from the question. The user will go straight to the **Results** slide.
- Edit the **Success Feedback layer** of the **Results** slide to say, "You may now exit the course. Click the FINISH button in the lower right corner of this window." See Figure 4.
- Allow unlimited attempts on the **Success Feedback layer** of the **Results** slide.
- Edit the text of the **Retry Quiz** button to say, "Re-acknowledge". Then, position it to the lower left of the slide. See Figure 4.
- Edit the quiz properties in Presenter so that when the user passes the quiz, the FINISH button **Closes Window**. See Figure 5.
- For detailed instructions on how to configure the acknowledgement quiz, view the following video: <u>http://media.tamus.edu/ttq-</u> <u>help/03\_acknowledgement/acknowledgement\_player.html</u>.



Figure 3. Acknowledgement quiz





Figure 4. Success layer of the acknowledgement quiz

Quizmaker Quizzes	Quiz Slides	
a Engage Interactions	Mastery test (Slide 3) Course acknowledgement (Slide 4)	Create New
Player Tabs		Add Existing
		Remove
	Edit quiz in Articulat	e Quizmaker
		e Quizinakei
	Quiz Properties	
	When user passes:	Closes Window 🔻
	When user fails:	Goes to 4. Course acknowledgement 🔹
	Allow user to leave quiz:	After user has completed quiz 🔹
	User may view slides after quiz:	After passing quiz 💌
	Show in menu as:	Single item 💌

Figure 5. Editing quiz properties of the acknowledgement quiz in Presenter



### **Before Publishing**

After your quiz or quizzes have been added to the course and the quiz properties selected, verify the following settings:

- 1. In the **Articulate** ribbon, select **Player.** See Figure 6.
- 2. Select **Other.** See Figure 7.
- 3. Under **Resume**, verify that **Prompt to resume** and **When running in LMS**, **ignore Flash cookie** are selected. (*This is typically selected by default.*) See Figure 7.



Figure 6. Articulate ribbon in Presenter

	Player Properties - Presenter Player	×
Properties		
Features Menu Resources Gossary Data		
Browser Settings	Preview - Presenter Player	
Browser size: Display at user's current browser size 💌		
Player size: Lock player at optimal size 💌		
Launch player in new window (creates launch page)	John Doe publishing-demo (00:10 / 00:10)	Resources
Display window with no browser controls	Morelafo	
3 Allow user to resize browser	1. Articulate Demo	
Resume	Additory text:     Course acknowledgement	
On restart: Prompt to resume	OLIDE	
When running in LMS, ignore Flash cookie	SLIDE	
Text		
Text is read from: Left to right		
Other		
Enable keyboard shortcuts	O (PREV I	NEXT >
☑ Allow user to seek within seekbar		
Loop presentation		
Quiz timer format: Elapsed out of total		
Learn more	OK	ncel

Figure 7. Player properties > Other > Resume > On restart: Prompt to resume



Make the appropriate selections within:

## 1. Slide Properties

- 2. **Player** (The player is the interface that users see when they view your presentation, and it can include things like player controls, resources, a menu, a glossary, and other features. Note: It is recommended you save your player settings with a name that easily identifies it with your course. If you'd like help on how to save your player settings, <u>see this tutorial</u>.
- 3. **Options**
- 4. Use the **Preview** mode to preview and test all slides within the course. You can preview several slides at a time to make sure things display the way intended from slide to slide.
- 5. Update course as necessary and repeat step 4 until no issues are seen.

# Publishing Settings (See Figure 8)

- 1. Under the Articulate tab, Click **Publish.**
- 2. Select LMS.
- 3. Under **Title and Location**, Fill out the **Title** field.
- 4. Choose the appropriate **Folder** location for your published file.
- 5. Under **Publishing for HTML5 and mobile devices** you can select the **Include HTML5 output**, and verify that **Use Articulate Mobile Player on iPad** is unchecked. *Publishing to HTML 5 will allow mobile users to view your course, but be aware that various parts of your course may not behave as expected on a mobile device. To learn more, visit the following* <u>Articulate support document</u>.
- 6. The **Player** field shows the name of the player that Presenter will use when you publish. Click the player name if you'd like to make final adjustments or switch to a different player. If you need help choosing your player settings, <u>see this tutorial</u>.
- 7. Under Output Options, For LMS, select SCORM 2004.
- 8. Click **Reporting and Tracking...**



Publish		х	
PRESENTER <sup>'13</sup>	LMS PUBLISH YOU	R PRESENTATION DR LMS DELIVERY	
🥪 web	Title and Location		
	Title: publishing-demo		
2 ONLINE	Description.		
LMS	Folder: C:\Users\mizer\Documents\ArticulateDemo		
	Publishing for HTML5 and mobile devices		
💿 ср	✓ Include HTML5 output □ Use Articulate Mobile Player on iPad		
WORD 5	Learn more about publishing for HTML5 and mobile devices		
	Properties		
	Player: Presenter Player		
6	Presenter: (None selected)	<b>▼</b>	
	Tracking: Result slide from Course Acknowledgement (Slide 4)		
	Output Options		
	LMS: SCORM 2004 Reporting and Tracking		
<ul> <li>Learn more about publishing</li> </ul>		Publish Cancel	

Figure 8. Publishing settings

### **Reporting and Tracking...Settings (See Figure 9)**

- 1. Select the **Reporting tab.**
- 2. Verify that SCORM 2004 is selected for LMS.
- 3. Next to Edition, Select 3<sup>rd</sup> Edition.
- 4. Under LMS Course Information:
  - Verify the **Title** is correct
  - The **Description** field is optional
  - Articulate automatically populates an **Identifier** for you. *Note: You can change the identifier if you wish, but be aware you must keep it the same any time you republish the course, or the course will not be viewable in TrainTraq.*



## 5. Under LMS Lesson SCORM Information:

- The **Title** and **Identifier** fields must be identical. Articulate will automatically populate these fields for you. A best practice is not have any spaces between words and instead use underscores. For example, "Articulate Course" should be "Articulate\_Course".
- 6. Under LMS Reporting:
  - The **Report status to LMS as:** should be set to **Completed/Incomplete.**

Reporting and Tracking O	2	3	x
Reporting	LMS: SCORM 2	Edition: 3rd Edition	
1 Tracking	Title: Description:	publishing-demo	
	Identifier:	4JVH4kEVnSD_course_id	-
	Version: Keywords:	1 Duration: hh:mm:ss	
	-LMS Lesson SCC	ORM Information	
5	Title: Identifier:	publishing-demo publishing-demo	-
6	-LMS Reporting - Report status t	to LMS as: Completed/Incomplete 🗸	
L.			-
Learn more about reporting	g and tracking	OK Can	icel

Figure 9. Reporting Options



## **Tracking Settings (See Figure 10)**

- 1. Click the **Tracking** tab on the left.
- 2. Select Track using quiz result.
- 3. Select your Course Acknowledgment quiz to be tracked.
- 4. Click OK.

Reporting and Tracking O	otions	х
🔯 Reporting	You can track progress and completion in two ways:	
Tracking	<ul> <li>Track using number of slides viewed</li> <li>Minimum number of slides viewed to complete: 4</li></ul>	
	<ul> <li>Track using quiz result</li> <li>Which quiz: Course Acknowledgem</li> </ul>	
Learn more about reporting	g and tracking OK Ca	ncel

Figure 10. Tracking Options

Click **Publish.** When complete, the **Publish Successful** pop-up window appears. See Figure 11.

Click the **Zip** icon on the right and identify where the zip file should be saved. See Figure 11. *Note: You must zip the published files in order to load your course to TrainTraq. Because this must be done in a specific way, always allow Articulate to do it for you after publishing.* 





Figure 11. Allow Articulate to zip the published files

## Viewing the Published Course

After the course is published, go to the published folder (not the zip file), and open the **presentation.html** file. This allows you to view the published course without having to load in to TrainTraq.

Note: Viewing the course outside of TrainTraq may cause security pop-up alerts to display when you first open the presentation.html file. It is okay to allow the presentation to display. These alerts will not display for learners once loaded to TrainTraq.

