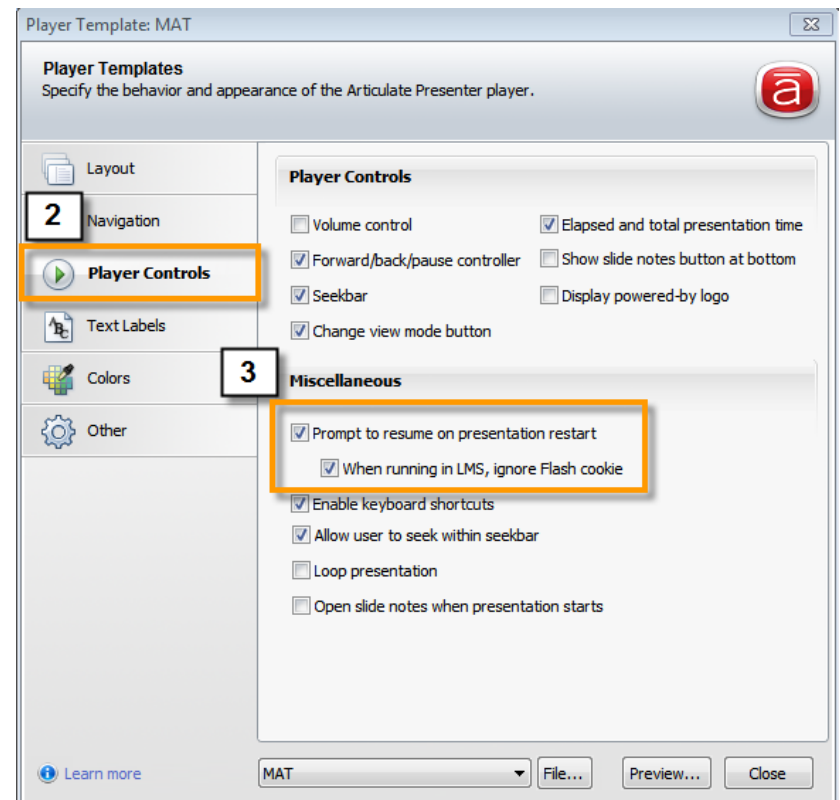
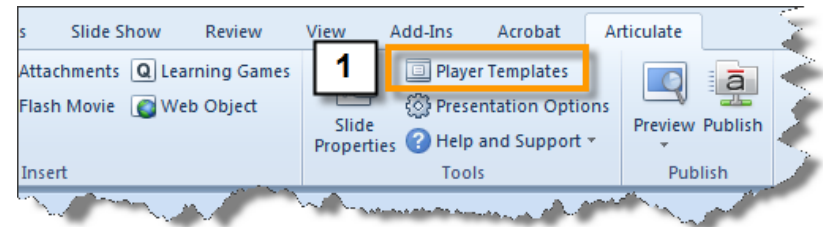


Articulate Studio '09 Publishing Settings for Trainraq

Getting Ready to Publish

Before you publish, be certain to do the following:

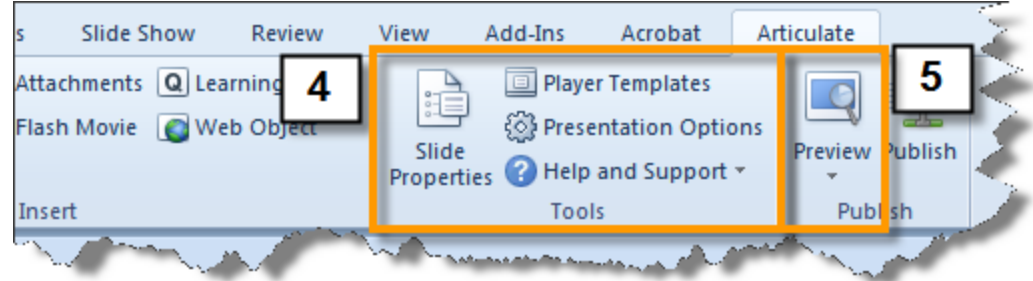
1. Select **Player Templates**.
2. Select **Player Controls**.
3. Verify that **Prompt to resume on presentation restart** and **When running in LMS, ignore Flash cookie** are both selected.



4. Make the appropriate selections within

- **Slide Properties**
- **Player Templates**
- **Presentation Options**

5. Use the **Preview** mode to preview and test all slides within the course. You can preview several slides at a time to make sure things display the way intended from slide to slide.
6. Update course as necessary and repeat step 2 until no issues are seen.



Publishing Your Course

The publishing settings must be set a certain way in order for the course to work properly within TrainTraq.

To publish your course:

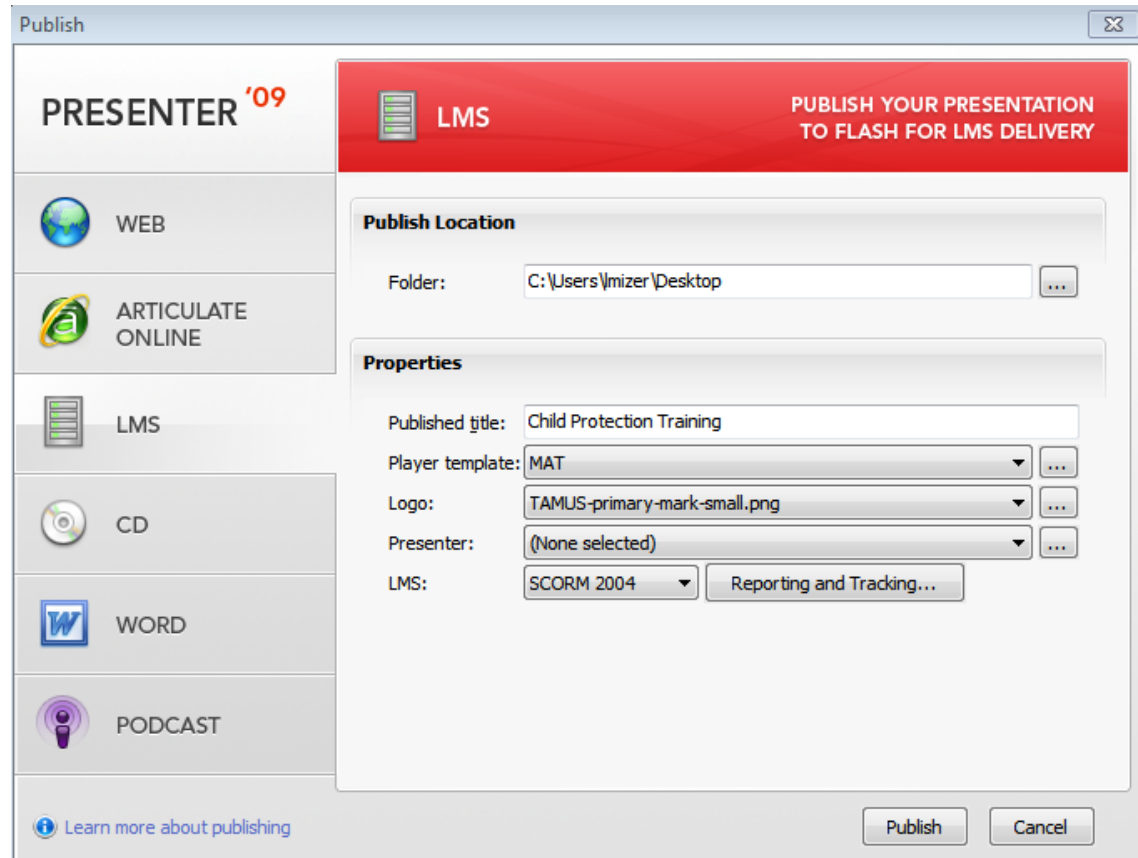
1. Click the **Publish** button on the far right of the Articulate ribbon in PowerPoint. The **Publish** window displays.

2. Click **LMS** from the options on the left. The LMS publishing options display.

3. Locate the folder you wish to save the published files to using the ellipsis button to the right of the **Folder** field.

NOTE: You cannot publish a course to the same folder where the PowerPoint is saved. A good practice is to designate a specific place where all published courses are saved.

4. Review the title displayed in the **Published title** field. Whatever is in the field is what will display at the top of the course player.
5. Review the selections in the **Player Template**, **Logo**, and **Presenter** fields to ensure they are correct. It is generally unnecessary to change them if you have completed pre-publishing step 1 outlined at the top of this document.
6. Select **SCORM 2004** from the **LMS** drop-down menu.
7. Click the **Reporting and Tracking...** button. The **Reporting and Tracking Options** pop-up window displays.



The screenshot shows the 'Publish' window for Articulate Presenter '09, with the 'LMS' tab selected. The window has a red header bar with the text 'PUBLISH YOUR PRESENTATION TO FLASH FOR LMS DELIVERY'. On the left is a vertical sidebar with icons for 'WEB', 'ARTICULATE ONLINE', 'LMS' (selected), 'CD', 'WORD', and 'PODCAST'. The main area is divided into two sections: 'Publish Location' and 'Properties'. The 'Publish Location' section has a 'Folder:' field with the path 'C:\Users\mizer\Desktop' and an ellipsis button. The 'Properties' section contains several fields: 'Published title:' with the text 'Child Protection Training'; 'Player template:' with a dropdown menu showing 'MAT'; 'Logo:' with a dropdown menu showing 'TAMUS-primary-mark-small.png'; 'Presenter:' with a dropdown menu showing '(None selected)'; and 'LMS:' with a dropdown menu showing 'SCORM 2004'. To the right of the 'LMS' dropdown is a button labeled 'Reporting and Tracking...'. At the bottom right of the window are 'Publish' and 'Cancel' buttons. A link 'Learn more about publishing' is at the bottom left.

8. On the **Reporting** tab, make sure the **LMS** field says **SCORM 2004** and then select **3rd Edition** from the **Edition** drop-down menu.
9. Under **LMS Reporting**, select **Completed/Incomplete** from the **Report status to LMS as** drop-down menu.
10. Click the **Tracking** tab on the far left. The **Tracking** options display.
11. Select the appropriate radio button and specifics based on your particular course.
12. Click the **OK** button.
13. Click the **Publish** button at the bottom of the window. Articulate begins publishing your course. When complete, the **Publish Successful** pop-up window displays.

Reporting and Tracking Options

Reporting and Tracking Options
Enter the reporting and tracking options for LMS integration.

Reporting

LMS: SCORM 2004 Edition: 3rd Edition

LMS Course Information

Title: child-molestation-awareness-script

Description:

Identifier: child-molestation-awareness-script

Version: 1.0 Duration: 01:00:00 hh:mm:ss

Keywords:

LMS Lesson SCORM Information

Title: child-molestation-awareness-script

Identifier: child_molestation_awareness_script

LMS Reporting

Report status to LMS as: Completed/Incomplete

14. Click the **Zip** icon on the right and identify where the zip file should be saved. *NOTE: You **MUST** zip the published files in order to load your course to TrainTraq. Because this must be done in a specific way, always allow Articulate to do it for you after publishing.*

Viewing the Published Course

After the course is published, go to the published file folder (not the zip file), and open the **player.html** file. This allows you to view the published course without having to load it to TrainTraq.

NOTE: Viewing the course outside of TrainTraq may cause security pop-up alerts to display when you first open the player.html file. It is okay to allow the presentation to display. These alerts will not display for learners once loaded to TrainTraq.

