Articulate Storyline 360 Publishing Settings for TrainTraq

The following describes the publishing settings necessary for your course to be tracked in the Texas A&M University System's Learning Management System (LMS), known as TrainTraq.

Before You Publish

Tracking

It is recommended to have at least one quiz question and a corresponding result slide to be the method for triggering a completion, however, there multiple tracking options. See the documentation from Articulate about tracking multiple completion criteria.

If you don't have a quiz, and would like to add a course acknowledgement:

1. Insert a multiple-choice quiz slide.
2. Create one answer choice for the learner to acknowledge completing the course. See Figure 1 for example text.
3. Remove the feedback.
4. Then, insert a result slide to track the question.

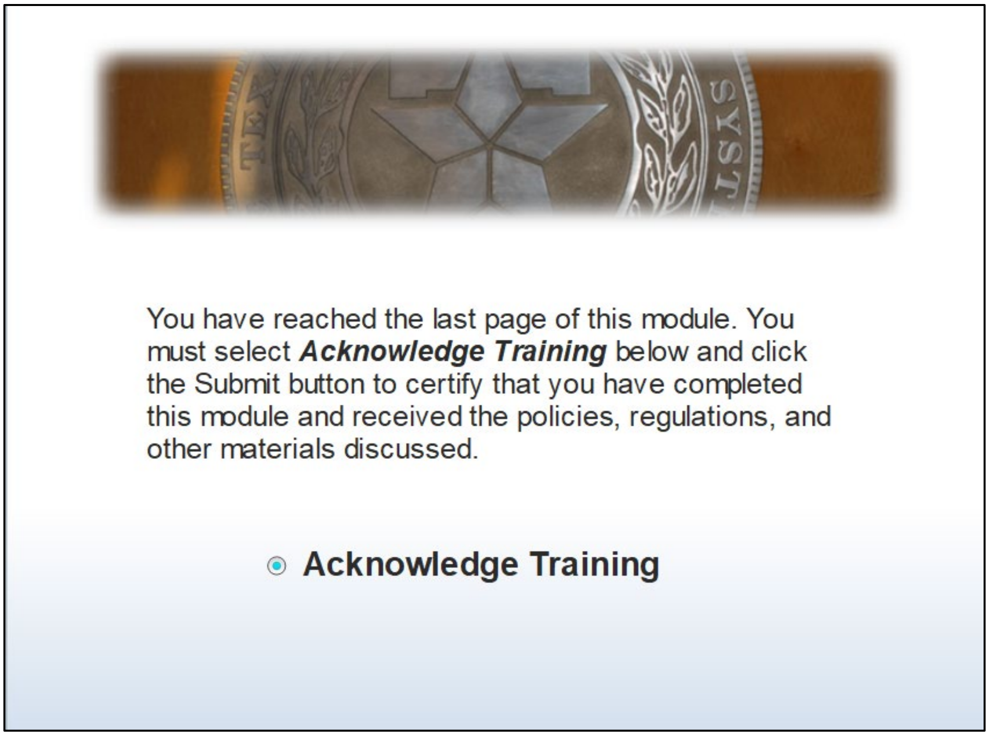

Figure 1. Example Text for Acknowledgement Quiz Slide

Course Player Options

You have the option to choose between two course players. The player is the frame around your slide content. It holds navigation features, such as the menu, seekbar, and previous and next buttons.

To decide which course player is best for your needs, please review the differences between the modern player and the classic player.

Publish Settings

To publish your course:

Enter Title, Description, and Folder Location

1. Go to the **Home** tab on the Storyline ribbon and click **Publish**.

2. When the Publish window appears, select the **LMS** tab on the left. See Figure 2.

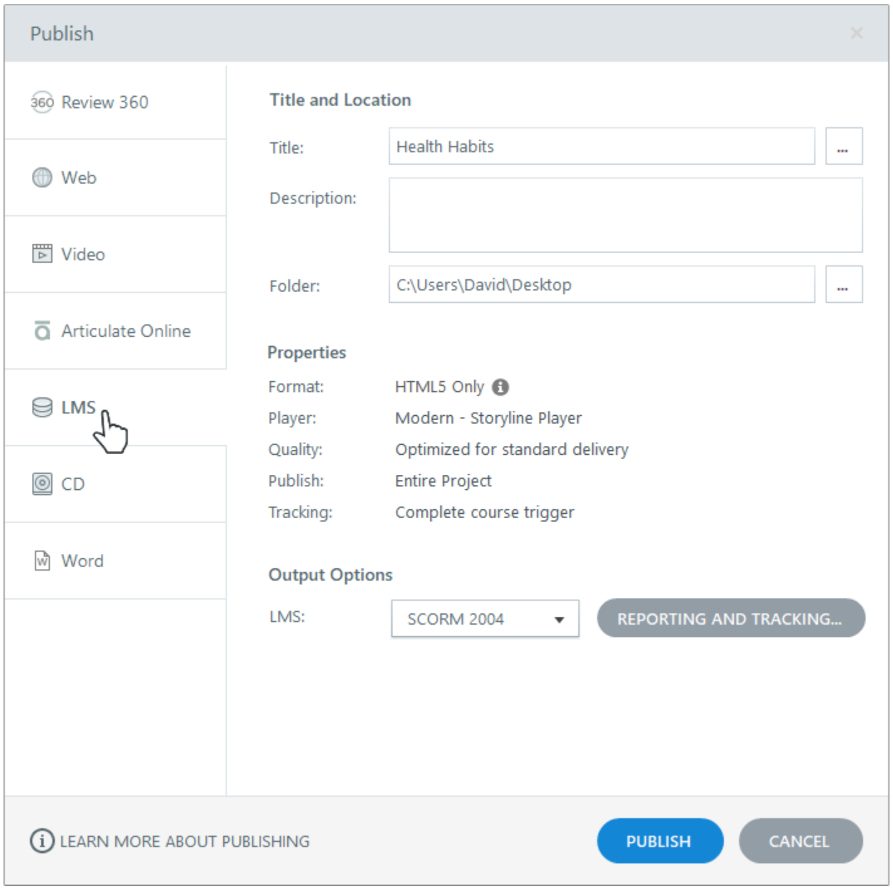

Figure 2. Publish Options

3. Enter the **Title** the way you want it to appear in your published output. It defaults to the name of your project file. (Changing the title won't affect the name of your project file.)
4. Use the **Folder** field to choose where you want to publish your course. Click the ellipsis button (...) to browse to a location. Storyline will create a new folder in that spot with all the files needed to operate your course.

Important: Always publish to your local hard drive. Publishing to a network drive or a USB drive can cause problems with your published output. After publishing to your local hard drive, upload the output to your LMS for testing and distribution.

Choose Your Publish Formats

The Publish Format options available to you depend on which course player you've chosen.

1. Click the **Formats** property on the Publish window to open the following Publish Formats dialog. Note: if using the modern player, HTML5 is the only option available. See Figure 3.

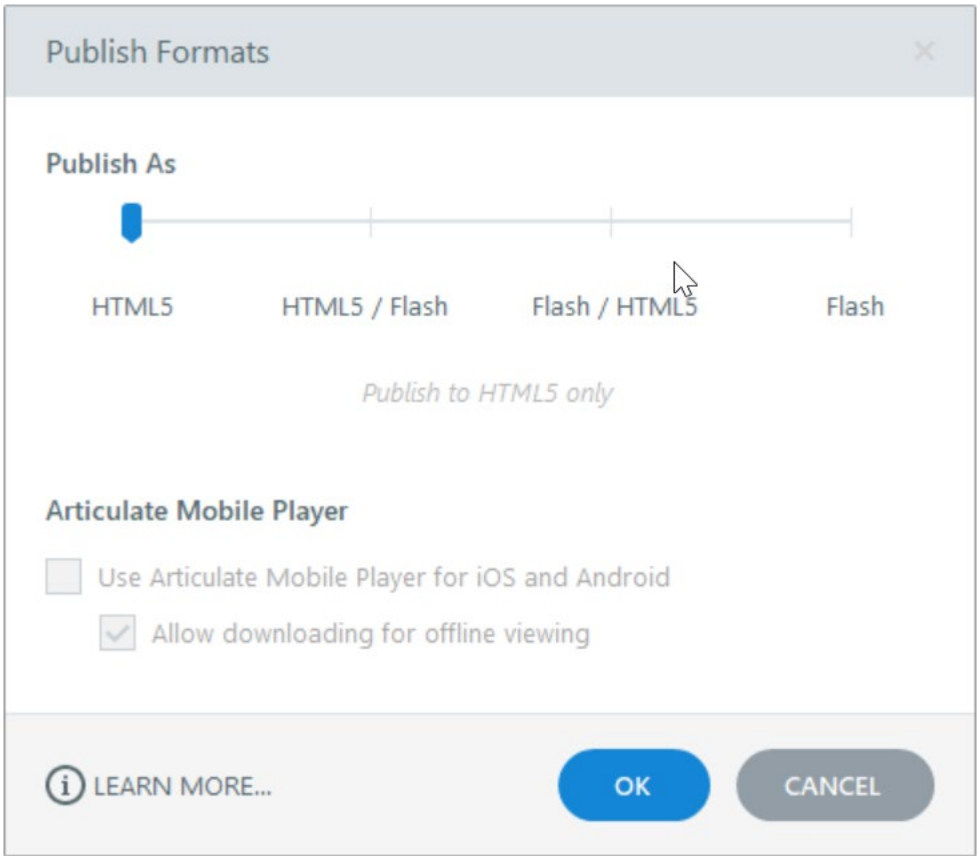

Figure 3. Publish Format is HTML5

2. Use the **Publish As** slider to select **HTML5**.
3. Select **OK**.

Choose Reporting and Tracking Options

Click the **Reporting and Tracking** button to open the following window, where you can choose how TrainTraq reports and tracks learners' progress.

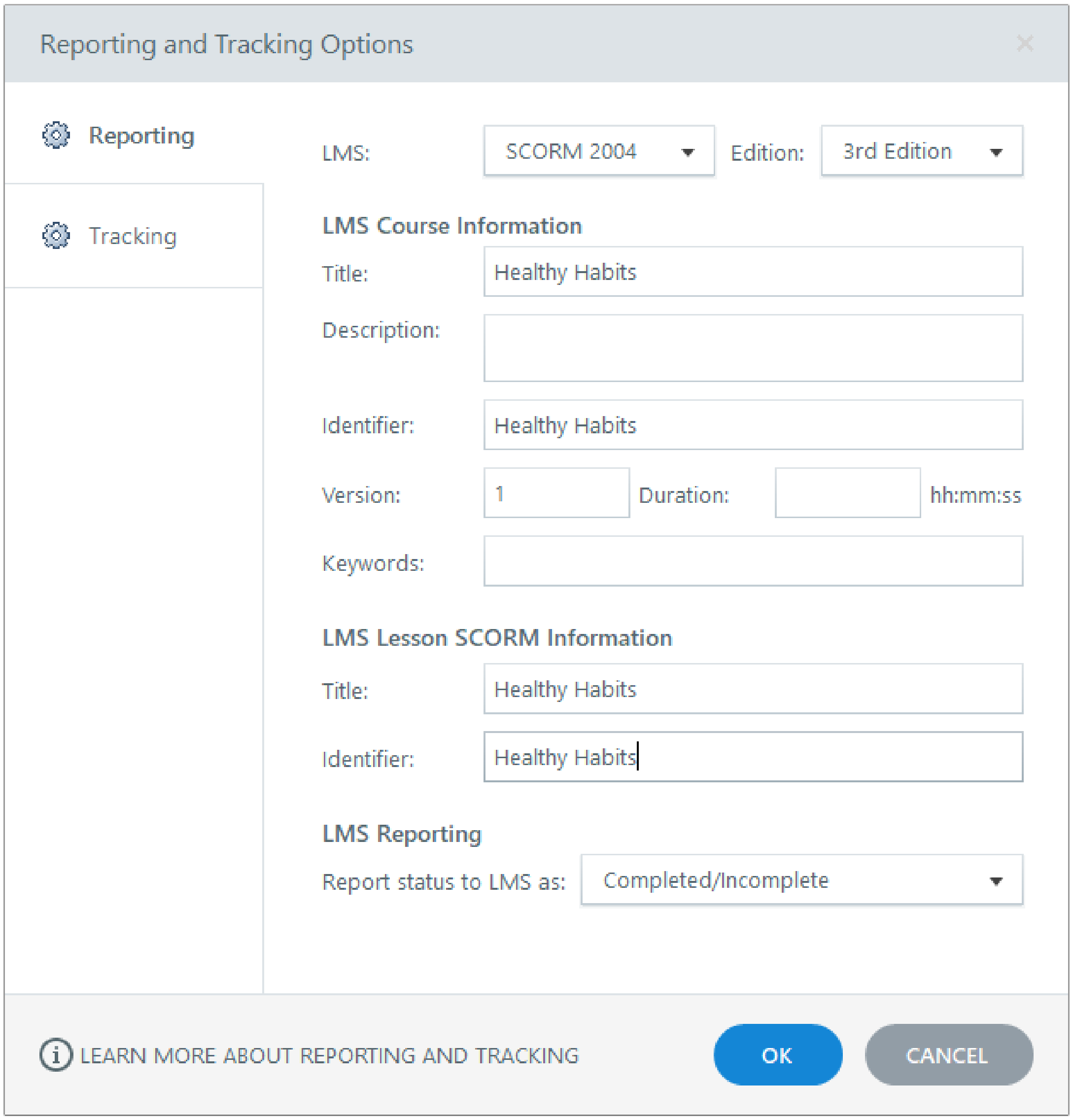

Figure 4. Reporting and Tracking Options

1. Click the **Reporting** tab in the upper left corner, then choose **SCORM 2004** from the **LMS** drop-down.
2. Choose **3rd Edition** from the Edition drop-down.
3. Enter a **Title** under the **LMS Course Information** section and enter the same title in the following fields so they all match. See Figure 4 above.

- Identifier under LMS Course Information
- Title under LMS Lesson SCORM Information
- Identifier under LMS SCORM Information

Note: *The* ***Identifier*** *(under* ***LMS Course Information****) is a unique string of characters assigned by Storyline that your LMS uses to identify your course. If you're republishing a course that's already in your LMS, don't change the value in this field.*

4. Select **Completed/Incomplete** as the **Report status to LMS** as drop-down, under **LMS Reporting**.
5. Click the **Tracking** tab on the left side of the window and choose any combination of the following options. You can choose one, two, or even all three tracking options. Whichever option a learner completes *first* is the one that gets reported to your LMS. Learn more about tracking multiple completion criteria.
   - **When the learner has viewed # slides**: Mark this option to trigger course completion when learners view a certain number of slides. You can choose a percentage or a fixed number. Then decide which slides get counted—all slides or just those with slide numbers. Learn more about tracking slides viewed.
   - **When the learner completes a quiz**: Mark this option to track learners based on their quiz results. You can let Storyline keep track of multiple quizzes and send results to your LMS for the first quiz each learner completes. Learn more about tracking quizzes. (This option will be grayed-out if your course doesn't have any result slides.) *Typically, this is the option most often used. See Figure 5.*
   - **Using triggers**: Mark this option to track learners based on course completion triggers you added to your course. (This option is grayed-out if your course doesn't have any completion triggers.)
6. Click **OK** to save your changes.

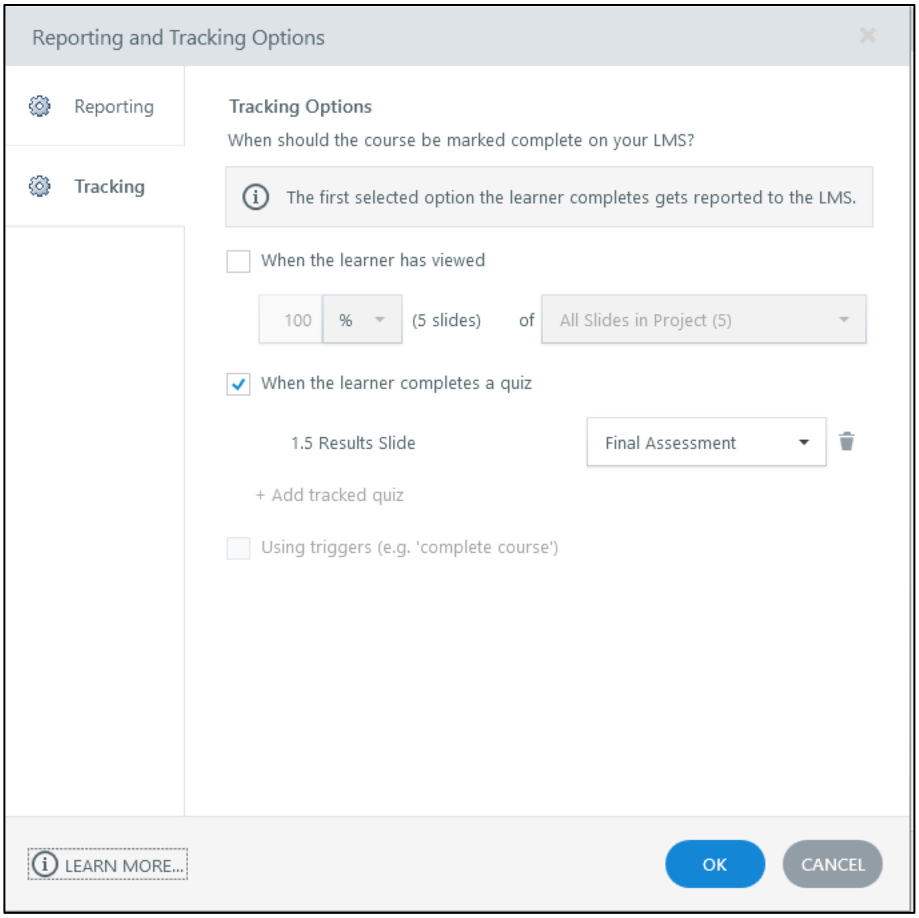

Figure 5. A Results Slide designated as the Final Assessment is the typical way to track completions.

Publish

When you're finished making selections, click the **Publish** button. When the publishing process is complete, you'll see the **Publish Successful** window with several follow-up options.

1. Select **Zip**. This creates a zipped version of your course files in the same location where your course was published. This zip file is what is uploaded to TrainTraq.